



## Junior Project Proposal

This assignment is intended to help you clarify for yourself, and for your jury, the nature of your project, its challenges, and your aspirations for it. Although some changes may be made to the project concept after this proposal is submitted, the proposal serves as your commitment to the project's goals.

**Audience:** The initial audience for this proposal includes me, the other junior fellows, and your jurors. You should use this proposal to make an argument for doing the particular project you have in mind, even as you acknowledge that details may/will change over time as you embark on it.

The proposal should be about four or five double-spaced, typed pages. The following components should be included; you may organize them in any order that you feel suits your style and rhetorical needs (i.e., within a narrative presentation, in distinct sections, etc.). In the early portions of your proposal, you should establish why you believe this to be a timely and worthy project.

### **Background**

What sparked your interest in the project? What problem are you trying to solve or what already positive aspect of the community are you trying to enhance? What need do you hope to address? What work has been done in this area before? What "field work" have you done, or are you preparing to do? Has your project area or topic been referred to in any media (local to international) within the last month or so?

### **Proposed project**

Describe your project as fully as possible and offer a rationale for it. Consider the form you've chosen and its appropriateness to the site (or problem or need) you've identified; consider also how the project enhances the community you're working in.

### **Project leaders**

If you are working with others (other Fellows and/or partners not in the Fellowship Program), indicate the roles each will play in advancing the project's development and offer a rationale for the division of labor.

### **Schedule**

Explain your personal timetable for completing the project within the time frame required. Does your particular project require special timing? For instance, are you coordinating your project to coincide with a group's needs or a site's availability?



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### Budget

Your project should not require extensive expenditures on your part, especially during the planning phase. However, you should consider the costs likely to be incurred in carrying out the project, and indicate a budget for doing so. If you are proposing a large-scale project, such as a building or a program that would need a construction or operating budget, respectively, you do not need to forecast a detailed budget *yet*. That would likely be a part of your jury project itself and should be presented in your final presentation or write-up. In this proposal, you should signal an understanding of potential costs and sources of support, acknowledging that both may change over time.

### Potential Jurors

At this point you should have potential jurors identified – ideally, you should have already asked them to participate. Indicate who they are, why you’d like to work with them on this project, and a description of any feedback you have received from them at this stage. If you have not identified jurors by name, discuss what types of guidance you will need and how you will go about identifying actual jurors.

### Sources

Cite any sources you’ve referred to in the proposal, and/or list references for works that inform your project. Remember that in addition to (i) practical sources informing the development and outcome of your project and (ii) media or other sources that contribute to your project’s exigency, you should also be thinking about whether and how your project – or your commitment to working within a particular civic arena – is informed, inspired, or supported by (iii) any historical, artistic, or literary sources. You will have time in later reports and the final presentation to describe these sources more fully, but do allude to any ones you’ve already considered at this point.